

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

November 24, 2025

MINUTES

REGULAR BOARD MEETING

Jody Amor called the regular meeting of the Board to order at **5:27 p.m.** and roll call was taken.

Present: Jody Amor, Jim Fox, Deb Didion, Annette Overmyer, Shane Dyer and Parker Inks.
Tim Ellengerger was excused.

Staff Present: Sarah Zimmerman, Michelle Snyder, and Michele Mong.

WELCOME GUESTS

No guests were in attendance.

I. REVIEW OF MINUTES

The Board approved the minutes of the **October 27, 2025** Board meeting.

Motion by Inks, Second by Dyer. Motion carried. **25-11-01**

II. FINANCIAL REPORTS

The Board accepted the **October 2025** Financial Reports as submitted.

Motion by Fox, Second by Overmyer. Motion carried. **25-11-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

E. Educational Resources

1. Press Release: SCBDD Growth
2. Report to the Commissioners
3. EI Oversight Report

F. Calendar of Events

1. November 27-28, 2025 – Thanksgiving Holiday – Facility Closed
2. December 24-26, 2025 – Winter Holiday – Facility Closed

3. January 1, 2026 – New Years Day – Facility Closed
4. January 19, 2026 – Martin Luther King Day – Facility Closed
5. **Next Board Meeting: January 26, 2026 at 5:15 p.m.** Annual Organizational Meeting

IV. **OLD BUSINESS**

A. Building Updates

V. **NEW BUSINESS**

A. **Contracts**

1. Direct Service Contracts / Outside Employment

Motion tabled due to lack of quorum for the Ethics Committee

RECOMMENDATION: The Board approves the following contracts:

See attachment for listing of contracts.

Motion: _____ Second: _____ Approval: _____

2. ECI Room and Board Contract

(Annette Overmyer abstained from voting)

The Board approved the Room and Board Contract with ECI, Inc. as presented.

Motion by Inks, Second by Dyer. Motion carried. **25-11-03**

B. **2026 Employee Benefits**

1. Health Insurance

The Board approved renewing health insurance with Medical Mutual of Ohio for 1 year with a rate increase of 5% effective 1/1/2026.

Motion by Inks, Second by Dyer. Motion carried. **25-11-04**

2. Dental Insurance

The Board approved renewing dental coverage with Delta Dental with a rate increase of 8% and picking up 100% of the employee's premium for a single tier dental plan effective 1/1/2026.

Motion by Fox, Second by Overmyer. Motion carried. **25-11-05**

3. Vision Insurance

The Board approved picking up 100% of the employee's premium for a single tier vision plan effective 1/1/2026.

Motion by Dyer, Second by Inks. Motion carried. **25-11-06**

C. Calendars

1. SCBDD 12-month Employee Calendar

The Board approved the 2026 employee calendar, as presented.

Motion by Inks, Second by Fox. Motion carried. **25-11-07**

2. 2026 Board Meeting Calendar DRAFT

D. 2026 TCM Billing Rate

The Board approved the Usual and Customary rate for TCM services for 2026 at \$19.50 per unit.

Motion by Fox, Second by Inks. Motion carried. **25-11-08**

VI. **BOARD POLICY REVIEW**

B. SCBDD Policies (Revision)

The Board approved the revision of the following SCBDD policies:

- Ch. 2, Section 4.05: Early Intervention
- Ch. 2, Section 5.17: Workplace Violence
- Ch. 2, Section 5.18: Concealed Weapons

Motion by Inks, Second by Dyer. Motion carried. **25-11-09**

VII. **EXECUTIVE SESSION**

No Executive Session was held.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **November 24, 2025** at **5:51 p.m.**

Motion by Inks, Second by Overmyer. Motion carried. **25-11-10**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board