

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

February 23, 2026

MINUTES

Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts submitted to full Board for approval.

REGULAR BOARD MEETING

Tim Ellenberger called the regular meeting of the Board to order at **5:16 p.m.** and roll call was taken.

Present: Jim Fox (virtual), Shane Dyer, Tim Ellenberger, Parker Inks, Annette Overmyer, Jennifer Reed and Deb Didion.

Staff Present: Sarah Zimmerman, Michelle Snyder and Michele Mong.

WELCOME GUESTS

No guests were in attendance.

I. REVIEW OF MINUTES

The Board approved the minutes of the 2026 Annual Organizational Meeting and the **January 26, 2026** Regular Board meeting.

Motion by Inks, Second by Dyer. Motion carried. **26-02-01**

II. FINANCIAL REPORTS

The Board accepted the January 2026 Financial Reports as submitted.

Motion by Fox, Second by Overmyer. Motion carried. **26-02-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

Sarah informed the Board that MUI numbers will be broken out into categories on the program report each month.

D. Correspondence

E. Educational Resources

1. FCFC EI Oversight 2nd Quarter Report
2. SOH Bullying Report
3. SC SFY 26 LEA Notification Results

F. Calendar of Events

1. **Next Board Meeting: March 23, 2026 at 5:15 p.m.** Regular Board Meeting

IV. OLD BUSINESS

A. Building Discussion

Sarah reviewed items that were pulled from the construction budget and purchased with general budget funds, such as smartboards, changing tables, networking switches, etc.

B. Property Update

Sarah informed the Board that the property SCBDD is on consists of three different parcels. The Commissioners own the parcel GLCAP rents, the Council owns the side the School of Hope is on and also the back lot. Sarah, the Commissioners and the Prosecutor's Office all agree the parcel the School of Hope is located on should be under the Commissioners.

V. NEW BUSINESS

A. Contracts

1. Direct Service Contracts / Outside Employment

The Board approved the following contracts:

See attachment for listing of contracts

Motion by Didion, Second by Inks. Motion carried. **26-02-03**

B. Year End Report

Sarah highlighted the Year End Report and explained SCBDD's MUI numbers have dropped in the last six months and overall, since 2017. She further explained county boards throughout the state are trying to determine if the Investigative Agent should be shared or what the future will look like for this role. The Board also discussed the School of Hope's growth and the impact of those trends moving forward.

C. InterRAI Discussion

OACB created a 1-page educational resource which was shared with the Board. Region 1 has 23 county boards who will be sharing 6 assessors. Two of those assessors are solely for Lucas County. Sarah shared we anticipate Sandusky County to start these assessments in May.

D. County Board Fiscal Sustainability Discussion

Sarah explained OACB will be doing some deeper dives into data collection efforts to separate personnel costs from service costs.

E. Waiver Education Discussion

Sarah highlighted the breakdown of Sandusky County waivers and educated the board members. She explained how the waiver transfer in and out of counties works and how it makes the system more difficult. At the state level, they indicated there is too high of a risk for winners and losers if the formula for state allocations is changed.

F. Guardianship Board Discussion

SCBDD is exploring a Guardianship Board between SCBDD, Probate Court and Mental Health through a pilot or long-term initiative. Research is being conducted to bring in State funds for this initiative start up.

G. Cash Forecast

The numbers for 2025 have been updated on the cash forecast and the Auditor's Office verified all the levy funds. Sarah mentioned that school reimbursements fluctuate based on enrollment. SCBDD is required to upload cash forecasts to the State and will be available for public review. Ellenberger inquired why there is a drop in revenue after 2026 when the previous years trend show an increase. Michele Mong explained it is due to waiver reconciliations. 2026 is the final reconciliation SCBDD will receive at 100% utilization. Moving forward the reconciliations will reflect the 88% utilization.

VI. BOARD POLICY REVIEW

A. SCBDD Policies (New)

The Board approved the following SCBDD policy:

- Ch. 5, Section 7.07: Use of Artificial Intelligence

Motion by Didion, Second by Dyer. Motion carried. **26-02-04**

VII. EXECUTIVE SESSION

RECOMMENDATION: The Board entered Executive session at **6:53 p.m.** to discuss matters required to be kept confidential.

Motion by Dyer, Second by Didion. Motion carried. **26-02-05**

Present: Jim Fox (virtual), Shane Dyer, Tim Ellenberger, Parker Inks, Annette Overmyer, Jennifer Reed and Deb Didion.

Staff Present: Sarah Zimmerman and Michelle Snyder.

The Board moved back into public session at **7:11 p.m.**

RESULTS OF EXECUTIVE SESSION

No motions as a result of Executive Session.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **February 23, 2026** at **7:12 p.m.**

Motion by Inks, Second by Dyer. Motion carried. **26-02-06**